



Association of Graduate Liberal Studies Programs

Annual Business Meeting

October 17, 2015

San Jose, CA

Minutes

Deborah Finkel (Indiana University Southeast), president, called the meeting to order at 8:45 am. She introduced board members, vice president, Martha Banz (University of Oklahoma); treasurer, Timothy Boylan (Winthrop University); Michele Mrak (Southern Methodist University); Marylu Hill (Villanova University); Christopher Pastore (University of Pennsylvania); Michael Garval (NC State University); Martin Anderson (Dominican University); Marialana Weitzel, administrative manager. John Freeman (Rice University) and Gary Swaim, *Ex officio* member and editor of *Confluence* were not present.

1. Agenda

The motion was made to approve the agenda. The agenda was approved.

2. Minutes

The motion was made to approve the 2014 business meeting minutes. The minutes were approved.

3. President's Report

Deborah Finkel reported the following:

- A discussion listserv for full and associate members was rolled out in May 2015;
- An AGLSP Facebook page was created and has over 40 members;
- A Program Review chapter for the Director's Guidebook was drafted and incorporated;
- An Inclusiveness paragraph regarding student paper acceptance was drafted and included in the Director's Guidebook under the Conference Hosting Chapter and the AGLSP Conference Guide;
- The AGLSP Executive Board instituted Student Presentation Awards to be decided at the annual conference. The winners of the 2015 presentation will be announced by October 23rd. The award amount is \$50;
- Full and associate members of the AGLSP were surveyed in spring 2015 and the results revealed that 30 out of 42 respondents (71.4%) agreed or strongly agreed with the proposal to replace two categories of membership with one; 3 respondents were neutral, 7 disagreed, and 2 strongly disagreed. Therefore, the AGLSP executive board proposes to amend the AGLSP Constitution in three ways:
 - Eliminate the distinction between full and associate members, granting "institutional" members all the privileges previously reserved for full members;
 - Consequently, eliminate the required program review for full membership, although AGLSP will continue to provide extensive support for individual program reviews; We have added a section to the Directors Handbook (available on the webpage) that focuses directly on Program Review and the role of AGLSP can play in that process;
 - Add a requirement that new institutions applying for AGLSP membership must be sponsored by an existing AGLSP Institutional Member in good standing.

4. Committee Reports

- Membership Committee, Christopher Pastore, 2016 chair
Chris reported as of October 12, 2015 the membership stood at 92 full and associate members; 11 individual members, and 42 Student/Alumni
 - Full - Washington St Louis and the University of Michigan- Dearborn dropped membership for 2015; Skidmore College and Widener University will drop membership for 2016.
 - Associate - Emory University is unpaid. Fairfield and Lourdes University dropped for 2015.
- New Memberships YTD Jan - October 2015:
 - Mount St. Mary's University was approved for Full membership following an onsite program review by John Freeman and Michele Mrak in June 2015;
 - Two new associate members: St. John's University and the University of Colorado – Denver;
 - Eight new individual members;
 - Twenty-six new student members.
- Michele Mrak motioned for a vote on Mount St. Mary's University to become a Full Member. Motion was approved.
- Robert Smither (Rollins College), past AGLSP president was nominated by Deborah Finkel for Fellow Membership. Membership was approved.
- GLS Student Honor Society, Michele Mrak, Chair
Michele reported the National Honor Society campaign started many years ago and was pleased to announce that the application and procedure packets were now live. Institutions are encouraged to form individual chapters.
- Awards Committee, Michael Garval, Chair
Michael reported on the process and invited nominations, now open for 2016.

5. Treasurer's Report – Timothy Boylan

Tim reviewed the association's financials, noting that the AGLSP is in good financial shape, having closely managed expenses. He proposed a balanced budget for 2016 which was passed by the membership.

6. Board of Director Nominations

Deborah Finkel announced the slate for the 2016 Board of Directors: members Michael Garval (North Carolina State University) as Treasurer and John Logie (University of Minnesota), Wole Ojurongbe (Dartmouth University), and Rebecca Sharp Sanchez (Rice University) as members at large. John Freeman (Rice University) and Marylu Hill (Villanova University) completed their respective three year term and Tim Boylan (Winthrop University) will retire in 2016. Michael Garval will complete his term as treasurer. Debbie thanked the outgoing board members for their service.

7. 2016 Annual Conference

- Martha Banz (University of Oklahoma) announced that the 2016 annual conference would be in Oklahoma City, OK on October 20-22, 2016, hosted by The University of Oklahoma. The theme is *Tradition and Transformation: Embracing the Future*.
- Linda Paulson (Stanford University), conference host for 2015 noted that she received twice as many proposals than anticipated and encouraged members to solicit proposals for future conferences.
- Michael Garval (North Carolina State University) announced that the 2017 annual conference would be held in Raleigh, North Carolina, tentatively scheduled for October 5 – 7th, 2017

8. Confluence

- Debbie Finkel announced that *Confluence* issue XX went live on October 14, 2015. To date there had been 850 page views. She thanked Gary Swaim (Editor), Damien Ydoyaga (webmaster), and Janet Harris (copy editor) for their hard work to bring *Confluence* on line.
- It was announced that current editor Gary Swaim completed his one year contract and the board decided to announce a *Confluence* Call for Editor for 2016. The call would be sent to the membership before the Thanksgiving break with an application deadline of January 15, 2016. The contract would offer a one year plus two term with a hire date set for March 15, 2016. The membership was encouraged to identify potential applicants and to also consider joining the *Confluence* Editorial Board.

9. New Business

- Debbie Finkel motioned for vote on the membership changes to the AGLSP Constitution which she outlined at the opening of the meeting in the President's Report. She reiterated the reasons for the membership restructure:
 - Associate members cannot vote nor nominate for the Annual Faculty Award;
 - The Associate membership was stagnant due to the expense of site visits to be eligible for nomination to Full Membership;
and it was also noted that upon vote approval, all prior Associate level members would pay the difference in membership dues from \$300 to \$350 over a two year process beginning with invoice billing in 2016.
- The motion was approved by all in attendance.
- Debbie thanked Linda Paulson and Michelle Bennett for hosting a great conference and reminded all to complete the Post-Conference survey they would receive via email from the AGLSP national office.

Debbie Finkel adjourned the meeting at 9:30 am.

Respectively submitted,

Marialana Weitzel
Administrative Manager
October 19, 2015