

# ASSOCIATION OF GRADUATE LIBERAL STUDIES PROGRAMS

## Business Meeting Minutes October 13, 2007 Memphis, TN

Linda Paulson called the meeting to order at 9:05 am.

She introduced the Board: Executive: Linda Paulson, president; Jim Pappas, vice president; Mary Rockcastle, secretary/treasurer; members-at-large: David Arant, Debrah Bokowski, Melissa Hilbish, Mike Keen (not in attendance), Kris Rabberman, Dave Rankin, *Ex officio* members: Ken Smith, editor, *Confluence, The Journal of Graduate Liberal Studies*; Barry Levis, outgoing editor, *Confluence, The Journal of Graduate Liberal Studies*; Jerry Jerman, managing editor, *Confluence, The Journal of Graduate Liberal Studies*; and national office administrative manager Ellen Levine

### 1. Agenda

The agenda was approved as presented.

### 2. Minutes

The motion was made to approve the 2006 business meeting minutes. The minutes were approved unanimously.

### 3. President's Report

Linda reported on the state of the association:

- noted that the discussion of interdisciplinarity at the workshop symposium provided food for thought
- urged members to encourage their students submit their work to *Confluence*
- noted the number of students and alumni at the conference and that the board is committed to including students and alumni and are considering a separate track for next year's conference
- encouraged members to pursue events with other programs, as discussed at the regional tables at the workshop
- noted 2008 board priorities: revision to the constitution, exploring becoming an accreditation authority
- thanked outgoing board members Melissa Hilbish, Mike Keen, and Dave Rankin
- invited members to participate in the activities of the board and the association.

### 4. Treasurer's Report – Mary Rockcastle

- Revenue
  - Mary reviewed the budget, emphasizing the importance of membership dues, the primary source of revenue
  - Noted that publications are below budget: Journal sponsorships are key and urged members to build sponsorships into their budget or, if not, order a class set of subscriptions. Noted that we need to aggressively promote subscriptions and that the board is working on a bulk discount. For the 2008

conference, noted that the board has increased conference revenues to accommodate the additional half day.

- Expenses
  - Noted an increase to national office expense to accommodate Ellen's attendance at the board meetings and conference. That with a volunteer board, we need her presence at these board activities.
  - Publications – notes that \$5,000 has been added to journal expenses to provide a stipend to the new editor for his course release
  - Conference – notes that conference expense will go up to accommodate the additional half day
  - Awards – notes that for 2008 the outstanding contribution award, which was not intended to be given every year, is not in the budget
  - Board expenses – past year's have budgeted for board meetings in the spring and fall. We have found that there is too much work for two meetings necessitating a summer board meeting, which is held substantially at board member expense (hotel and travel). Current budget includes meals for board members.

Dr. Anderson-Huang inquired as to the amended budget included in the business meeting minutes and whether that was permissible without a vote. Dr. Zapf noted that an amended budget was not necessary, that if the year's projected budget were higher than the voted budget, that that would be okay. Dr. O'Callaghan noted that there is an amending process. Dr. Anderson-Huang also requested that the board provide year-to-date numbers in the future.

- Mary Rockcastle proposed increasing dues for full members by \$50, to \$300 per year, to reflect the increasing professionalism of the association, as indicated by the improved journal and conference. It was noted by Dr. Zapf that these dues are a bit less than that of other professional associations. The motion to approve the budget with the increase in dues was made and passed.

Dr. Anderson-Huang requested that changes, e.g., to the constitution, be provided in advance of the business meeting, in the event that members cannot attend. It was noted that the business meeting is a requirement of membership and voting on association matters is provided only at the business meeting.

## 5. Committee Reports

### a. Nominations Committee, Jim Pappas, chair

Jim introduced the slate of officers: members-at-large Steve Duguid (director, Graduate Liberal Studies, Simon Fraser University), Kathleen Forbes (director, Master of Arts in Liberal Studies, UNC-Greensboro), and Bob Smither (director, Master of Liberal Studies, Rollins College). Jim noted that the slate offered good regional representation as well a type-of-institution. The slate was offered as a made motion and was passed.

Jim moved to vote past president Donna Zapf as a fellow of the association. The motion passed

### b. Membership Committee, Kris Rabberman for Mike Keen, chair

Kris welcomed new associate members Indiana University Kokomo, Ohio Dominion University, Dowling College, California State University Northridge, Western New Mexico University, and Boston University. She appealed to the membership, that if they knew of GLS programs that were not members, to let us know.

Regarding dues payment, she noted that Mike has been in contact with those programs that have not yet paid their dues, and will be following up.

She encouraged associate members to consider becoming full members, that full membership, with the valuable site visit, accords programs a certain status.

c. Publications Committee, Mary Rockcastle, chair

Mary noted that most of the committee's attention over the past two years has been to the journal and they are now turning to the association's other publications: looking to review and update existing publications; offering forums at the conference to discuss syllabi which will be collected and compiled into publications. Asks the membership what they would like in terms of publications.

- Dr. Zapf noted an interest in having a collection of core course syllabi and having it available online. It was noted that this could be a benefit available to full members.
- Dr. Rauch noted an interest in a brochure or document articulating what the AGLSP is, for deans and faculty. He further noted that it would be nice to have a plaque (for purchase), indicating membership in good standing. Dr. Forbes noted that at one time the association did have a pamphlet.

**6. Awards – Kris Rabberman, chair**

Kris Rabberman introduced Bob Smither (director, Master of Liberal Arts, Rollins College), to introduce Dr. J. Thomas Cook recipient of the National Faculty Award. Linda Paulson presented the award.

Linda Paulson introduced R. Barry Levis (outgoing editor, *Confluence*; Rollins College), recipient of the Outstanding Contribution Award, and presented the award.

**7. 2008 Conference**

Steve Duguid (director, Graduate Liberal Studies, Simon Fraser University) provided an overview of the 2008 conference, *Culture, Consciousness and Nature—A Context for Climate Change*, October 16-18, 2008, in Vancouver, BC, Canada.

The meeting was adjourned at 10:30 am.

Respectively submitted,  
Ellen Levine  
Administrative Manager  
10/28/07

Attachments:  
2008 Proposed Budget

**ASSOCIATION OF GRADUATE LIBERAL STUDIES PROGRAMS  
2008 PROPOSED BUDGET**

	<u>2007</u>		<u>2008</u>
	<u>Budget</u>	<u>Projected</u>	<u>Proposed</u>
<b><u>REVENUE</u></b>			
Membership dues	\$27,700	\$28,200	\$30,000
Publications	\$10,050	\$14,136	\$14,050
Conference	\$30,000	\$30,000	\$35,975
Interest/dividends	\$350	\$300	\$300
<b>TOTAL REVENUE</b>	<b>\$68,100</b>	<b>\$72,636</b>	<b>\$80,325</b>
<b><u>EXPENSES</u></b>			
National Office	\$16,365	\$17,276	\$18,675
Conference	\$30,000	\$30,000	\$35,000
Publications	\$13,585	\$18,410	\$19,500
Awards	\$1,150	\$3,300	\$1,650
Board	\$7,000	\$5,100	\$5,500
Committees	\$0	\$0	\$0
<b>TOTAL EXPENSES</b>	<b>\$68,100</b>	<b>\$74,086</b>	<b>\$80,325</b>